Appendix 2 – Elective Admission

Elective Admission

Charge Nurse to be informed by medical/secretarial staff of
1. Clinical needs of the patient
2. Admission date
3. Main carer

Charge Nurse Identifies a named nurse who will be on duty when patient is admitted

Has named carer/source of information been identified?

Yes

Named Nurse to make contact with main carer or others prior to admission to discuss
- Admission arrangements
- Current care needs
- Treatment plans
- Specific equipment that may be required
- Involvement of AHPs, CLDN, or social work
- Need for involvement of Learning Disability Liaison nurse
- Level of carer involvement in delivery of direct care during stay – as per Delegation of Duties Policy.

No

Contact Learning Disability Liaison Nurse for advice on additional sources of information

Are additional nursing requirements identified?

No

Day of admission
- Main carer should be invited to accompany the patient and take part in the admission process (with the patient’s consent)
- A full nursing assessment is undertaken
- A care plan should be developed which identifies specific requirements relating to aspects of care, such as feeding, positioning, communication
- If the main carer is not able to be involved in direct care then ascertain contact details and document
- If there is no identifiable main carer, then contact Learning disability Liaison nurse, who may help with assessment and care planning.
- Named nurse should (with consent) offer to contact an appropriate person to make them aware of the admission

Yes

 Discuss with C/N or Clinical Manager and arrange additional resources

Medications
Specific attention should be given to the patient’s medication regime, including preparation, times and method of administration. This may have been tailored to the individual’s needs and should continue whilst in hospital.

Discharge Planning
- All patients with a learning disability have complex discharge planning needs
- Discharge planning should be discussed at time of admission
- Consider referral to Learning Disability Liaison nurse (as per appendix 4)