General Spill Procedure

This general spill procedure is for guidance on how to clean up common spillages like tea, coffee, water and juice that may occur in main walkways/corridors.

If the nature of the spillage is unresolved or suspicious, then contact your local estates department or infection control department. Contact details can be found on the NHS Lothian Intranet.

- **Stop the spill**
  Stop the source of the spill immediately (if safe to do so).

- **Contain Spill**
  Control the flow and contain the spill appropriately.

- **Clean Up the Spill**
  Clean up the spill promptly.

- **Report the Spillage**
  Report spillages immediately to the domestic supervisors who will decide what level of response is required and attend if further cleaning is required.

<table>
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<th>1. Identify Spillage</th>
<th>2. Stop and contain</th>
<th>3. Clean up and report</th>
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<tbody>
<tr>
<td>![Spillage Image]</td>
<td>![Containment Image]</td>
<td>![Wet Floor Warning]</td>
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