COSHH Assessment Form

**ID:**  *Local Reference*

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of Assessor(s):**  **Posts Held:** |  | **Date of Original Assessment:** | *Select date* |
| **Manager Responsible:** |  | | |
| **Department:** | *This is a model COSHH assessment which should be reviewed and adapted to the area where the product is being used.* | | |
| **Hazardous Substance** – include form e.g. solid, gas, liquid etc, amount used (Ensure that the SDS is updated to the CLP Regulation). | | | |
| 4.5g HAZ Tabs Tablets [Code: H8800] – Soluble in water | | | |
| **Tasks which use the substance and who will be exposed**: | | | |
| NHS Lothian Domestic and Clinical staff when there is a blood/high risk body fluid spillage, not general terminal cleaning/outbreak cleaning. [only wet spills] | | | |
| **Hazard Information** (Harmful properties, exposure limits etc) from Safety Data Sheet include route of entry, hazard type e.g. sensitiser etc and how long exposure is likely to be for | | | |
| **Hazard statements:**  H319 Causes serious eye irritation  H335 May cause respiratory irritation  H410 Very toxic to aquatic life with long lasting effects  **Pictograms:**  **http://www.hse.gov.uk/chemical-classification/images/pictogram-gallery/irritant.gifEnvironmentally damaging**  **Exposure limits:**  Short term exposure limit (15 minute): WEL (as Chlorine) 0.5ppm 1.5mg/m3 fume  **Routes of entry:**  For the tasks described previously the main routes of entry are exposure by skin contact and to eyes. Other more unlikely routes are exposure by breathing and by swallowing.  See Chlor Clean Algorithm for reference and NHS Lothian Infection Control intranet page on cleaning procedures. | | | |
| **Can this substance be Eliminated or Substituted?** If not, please explain why: | | | |
| No – the use of chlorine releasing agents to 1000ppm (or 10 000ppm for blood & high risk body fluids) is a mandatory requirement of national infection control policy.  (NB: *This product replaces the previously used Actichlor Plus (Ecolab))* | | | |
| **Existing Precautions** | | | |
| Information   * Staff made aware of hazardous properties of product * Avoid contact with the skin, wear suitable PPE * Store at normal ambient temperatures * Avoid water, moisture, heat, flames and other sources of ignition * Avoid high temperatures or direct sunlight   Instruction   * Not to be used in a confined space without adequate ventilation * Granules to be used at arms length (training provides instruction) * No eating or drinking when using this product * Good hand and personal hygiene to be implemented   Training - For professional users only. \**Training on product use is essential.*   * Staff who are using this product are trained in its use   PPE provided  \*Guest Medical trainers visited ward areas when first used to discuss the products most suited to the needs in individual areas. They provided initial training in how to use these and this will be supported now and going forward by your local Infection Prevention and Control Nurse.  *Add additional existing precautions in your department* | | | |
| **Storage** | | | |
| Store tightly closed, in original container, in a cool, dry well-ventilated place. Keep container tightly closed. | | | |
| **Disposal** | | | |
| No undiluted product to enter drains. | | | |
| **Is there a requirement for Health Surveillance?** Yes/no and what type e.g. skin health etc | | | |
| Yes – skin, however skin irritation should not occur when used as recommended.  NHS Lothian recognises that that where staff is identified with COSHH exposures likely to be a skin irritant they are included within the Skin Health Surveillance programme. Annual checks are carried out by the local ‘Responsible Person’ on this basis, throughout the organisation. | | | |
| **Maintenance of equipment** - including LEV test, maintenance and inspections | | | |
| N/A | | | |
| **Is there a need for Personal Protective Equipment?** YES/NO and what type | | | |
| Yes  Protective gloves (nitrile) and apron.  Wear eye protection where there is a risk of splashing e.g. safety spectacles/goggles or face protection visor. | | | |
| **First Aid Measures** | | | |
| **Inhalation**  Move affected person to fresh air at once. Get medical attention. Move affected person to fresh air and keep warm and at rest in a position comfortable for breathing. When breathing is difficult, properly trained personnel may assist affected person by administering oxygen.  **Ingestion**  Do not induce vomiting. Remove affected person from source of contamination. Give plenty of water to drink. Get medical attention immediately. Move affected person to fresh air and keep warm and at rest in a position comfortable for breathing.  **Skin contact**  Due to the small packaging the risk of skin contact is minimal. In the event of irritation: Remove contaminated clothing. Wash skin thoroughly with soap and water. Get medical attention if irritation persists after washing.  **Eye contact**  Remove any contact lenses and open eyelids wide apart. Continue to rinse for at least 15 minutes. Get medical attention promptly if symptoms occur after washing.  *Reference should be made to NHS Lothian First Aid Policy to ensure your department has the correct first aid requirements in place.* | | | |
| **Emergency Plans** - including spills procedures | | | |
| Wearing suitable PPE including gloves, safety spectacles/goggles or face shield, respirator, boots, clothing or apron, as appropriate; collect and place in suitable waste containers and seal securely. Label the containers containing waste and contaminated materials and remove from area as soon as possible, in line with NHS Lothian disposal of waste arrangements. | | | |
| **Other Additional Measures** | | | |
| This product is non flammable. Extinguish with water spray, dry powder or carbon dioxide  Incompatible with, and materials to avoid – flammable, combustible, organic, oils, grease, sawdust, reducing agents, nitrogen-containing compounds, oxidising substances, acids, alkalis, damp or slightly wet conditions. | | | |

|  |  |  |  |
| --- | --- | --- | --- |
| **Level of Risk** | | | |
| Select the level which indicates the current risk level: | | | |
| **Green** | **Yellow** | **Orange** | **Red** |
|  |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Action Plan** | | | |
| **What further action is necessary?** | **Action By Whom** | **Action by when**  **(dd/mm/yy)** | **Action completed.**  **(dd/mm/yy)** |
| Implementation of training on product across NHS Lothian | Site Management Team | *Date* | *Date* |
| Monitor safe use of product | *Name* | *Date* | *Date* |
| *Detail* | *Name* | *Date* | *Date* |
| *Detail* | *Name* | *Date* | *Date* |
| *Detail* | *Name* | *Date* | *Date* |
| *Detail* | *Name* | *Date* | *Date* |
| *Detail* | *Name* | *Date* | *Date* |
| *Detail* | *Name* | *Date* | *Date* |

|  |  |  |  |
| --- | --- | --- | --- |
| **Review Table** | | | |
| **Date**  **(dd/mm/yy)** | **Reviewer** | **Reasons for review** | **Approved/Not Approved by**  **(dd/mm/yy)** |
| *Date* | *Name* | *Detail* | *Name & Date* |
| *Date* | *Name* | *Detail* | *Name & Date* |
| *Date* | *Name* | *Detail* | *Name & Date* |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |